

**TOWN OF HULL
ADVISORY BOARD MINUTES**

Date of Meeting: 6-15-15

Meeting Start: 7:00 pm

Adjourn: 10:00 pm

Town of Hull Advisory Board Meeting

Attendance:

Member	Present	Absent	Other
	X		Phil Lemnios
	X		Robert Fulz
	X		Jim Lampke
John Schmid	X		
Dick Kenney	X		
David Clinton	X		
Jay Polito	X		
Peter Larsen		X	
Jill Dennard	X		
Bob Carney	X		
John Tiani	X		
Christine Carr	X		
George Boylen	X		
Dan Sullivan	X		

Exhibits	Description
20150615-A	Memo from Robert Fulz on Request for Grant Funding
20150615-B	Memo from James Lampke on Requests for Ballot Votes at Town Meeting
20150615-C	List of Completed or Underway Capital Projects
20150615-D	List of Remaining to be Addressed Capital Projects

Advisory Board Business

Motion to appoint Dave Clinton as Chairman, George Boylen as Vice-Chairman, and John Tiani as Clerk - Dave Clinton; seconded by John Schmid

Member	Motion	Second	For	Against
John Schmid		X	X	
Dick Kenney			X	
David Clinton	X		X	
Jay Polito			X	
Peter Larsen				
Jill Dennard			X	
Bob Carney			X	
John Tiani			X	
Christine Carr			X	
George Boylen			X	
Dan Sullivan			X	

Comments: Motion carried

Town Manager Update

Waveland Gas Station Grant

Town Manager provided background information about two grant opportunities that are potentially available to assist with remediation of blighted properties in the Waveland area of Hull. If Hull qualified, one grant would help with the cleanup of the gas station in the Waveland Area (see Exhibit 20150615-A). The Town of Hull has already invested \$45K into this project. The goal is to get the Waveland property cleaned to stage 4 so it can be reused. There is \$70K - \$150K left of cleanup at the Waveland Gas Station site, according to contractor estimates. If the grant is rewarded, \$8K would go towards the \$10K cost of the grant. The money coming from the grant is state funded. There is a second grant that would provide up to \$30K per project (only approved for code violations), with a potential grand total of \$900K - \$1 Million. There is a list of 120 people who are pre-qualified (state requested Hull to stop taking names). Grants are setup so the town would receive all or nothing (no partial rewards). The grant is due in early January 2016. Hull is pursuing both grants.

Motion to transfer \$10K to support grant – Bob Carney; seconded by Dick Kenney

Member	Motion	Second	For	Against
John Schmid				X
Dick Kenney		X	X	
David Clinton			X	
Jay Polito			X	
Peter Larsen				
Jill Dennard			X	
Bob Carney	X		X	
John Tiani			X	
Christine Carr			X	
George Boylen			X	
Dan Sullivan			X	

Comments: Motion carried

Town Meeting Voting Procedures

Concerns were raised about the validity of the Advisory Board (AB) having the authority to request a secret ballot at Town Meeting. Town Counsel presented the case why the AB has the authority to request a secret ballot and will maintain the right moving forward (see Exhibit 20150615-B).

Town Manager confirmed that the AB has the ability to call for a ballot vote. The bylaw allows for the AB to call for a secret ballot.

Action – AB will form a sub-group committee (Jill Dennard, John Schmid, and Dave Clinton) to further investigate the use of technology for voting at Town Meeting. Jill Dennard will chair the sub-group.

Summary of Capital Projects for FY14-18

Town Manager presented a list of Capital Projects that are either underway or completed (see Exhibit 20150615-C). Town Manager also presented a list of Capital Projects that need to be done (see Exhibit 20150615-D). The list of potential projects that need to be done originated from the capital planning process (ideas from Department Heads were brought to the Capital Planning Committee). The Committee sat with each Department Head to complete a form on each capital need. Department Heads were required to justify their capital needs. There was a review process to determine whether or not a potential project made it on the final list.

Town Wide Building Study

Board of Selectmen has listed the study as one of their priorities.

Miscellaneous

Snow removal – winter season 2014/2015 costs were \$600K.

Budget Planning Process

The Advisory Board (AB) communicated the need to be involved in the budgeting process earlier. AB wants to be able to ask questions earlier in the process.

Town Manager requested the identification of Frequently Asked Questions (FAQ) for Department Heads so they can answer these questions up front.

Town Manager agrees that it would be a worthwhile exercise to have Department Heads and he field questions related to budget costs.

Committee Updates: Capital Improvements Committee, Beach Committee, others

No updates.

Meeting Minutes Review / Approval

A decision was made to postpone review / approval of the minutes til next meeting due to time.

Motion to adjourn the meeting by Dick K, seconded by Dan S

Motion: Vote to adjourn

Member	Motion	Second	For	Against
John Schmid			X	
Dick Kenney	X		X	
David Clinton			X	
Jay Polito			X	
Peter Larsen				
Jill Dennard			X	
Bob Carney			X	
John Tiani			X	
Christine Carr			X	
George Boylen			X	
Dan Sullivan		X	X	

Comments: Motion carried

Meeting adjourned.